

**MINUTES of the Full Council Meeting of Melksham Without Parish Council  
held on Monday 17<sup>th</sup> November 2025 at**

**Melksham Without Parish Council Offices (First Floor), Melksham  
Community Campus, Market Place, SN12 6ES at 7:00pm**

**Present:** David Pafford (Acting Chair of Council), John Doel (Acting Vice-Chair of Council), Alan Baines, Martin Franks, Mark Harris, Martin Haffenden, Tony Hemmings, Peter Richardson and Chris Griffiths.

**Officers:** Teresa Strange (Clerk) and Fiona Dey (Parish Officer)

**In attendance:** Wiltshire Councillors Nick Holder and Phil Alford.

**On Zoom:** Councillor Anne Sullivan joined via Zoom as an observer.

**322/25 Welcome, Announcements & Housekeeping:**

Councillor Pafford welcomed everyone to the meeting. As there were no new members of the public present, the housekeeping messages were not read out. Everyone present was aware that the meeting was being recorded and would be published on YouTube following the meeting but deleted once the minutes were approved.

A minute's silence was held in memory of former councillor Pat Nicol.

Councillor Pafford thanked Councillor Franks for herding cows from the Berryfield allotments and for arranging with the farmer for the fence to be repaired.

It was noted that the Shaw and Whitley flood wardens were out Friday night and Saturday morning during Storm Claudia, and that there had been no significant issues.

**323/25 To receive Apologies and approval of reasons given**

Apologies were received from Councillor Blackham who was holiday and Councillor Wood who was attending the Berryfield Village Hall Meeting. It was noted that they were unavailable due to the change of date of the Full Council meeting.

**324/25 Declarations of Interest**

a) Declarations of interest

None were received

b) To consider for approval any Dispensation Requests received by the Clerk and not previously considered

None were received.

**325/25 To consider holding items in Closed Session due to confidential nature**

*Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting as required as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

No items identified.

## **326/25 Public Participation**

Standing Orders were suspended to allow the Invited Guests to speak.

Wiltshire Councillor Alford explained that Wiltshire Council had agreed to make parking for Blue Badge holders free and that this had started immediately. He expressed concerns over the cost of the scheme and the impact on parking revenue. He also noted that any Blue Badge holders who had purchased a season ticket for parking would be provided with a refund.

He also noted that Wiltshire Council had issued a Parking Plan as part of their Local Transport Plan and Parking Strategy. He highlighted that the proposed plan includes review of parking charges every two years as compared with the current 4-year cycle, and that the hours when charges will be applicable will be extended to 7am to 7pm and will include Sundays.

Wiltshire Councillor Alford commented that he had shared with the council an email from the Police and Crime Commissioner (PCC) in light of the disbandment of the PCC role.

He provided feedback on the recent Melksham Area Board meeting where he had pushed back on a Local Highways and Footpath Improvement Group (LHFIG) request from Melksham Town Council (MTC) where the project hadn't been budgeted or the spend approved by MTC. He is keen that the LHFIG budget is not allocated to projects which have not been approved by the relevant council.

Wiltshire Councillor Alford also highlighted that Corsham Climate Action Group had identified a number of sites for solar and wind installations in the Corsham community area. He noted that several of these were located close to the boundary between Corsham and Melksham Without Parish.

Wiltshire Councillor Holder provided an update on adoption of Falcon Way by Wiltshire Council. He commented that both Heron Homes and Wiltshire Council had agreed the transfer but that the conveyancing work may take a while. In the interim Wiltshire Council have taken on maintenance of the area. Wiltshire Councillor Holder confirmed, when asked by the Clerk, that it would now be acceptable to replace the bench which had been burnt and removed.

Wiltshire Councillor Holder also commented that at the Melksham Area Board on 12<sup>th</sup> November 2025, the cost for two traffic islands on the A365 at the junction with Hornchurch Road was shared by the Highways Engineer. It was explained that the traffic islands in the scheme would be removable and could be relocated if further changes were made to the A365 in the future. It was also explained that this type of traffic island would only require a two-day road closure for installation. It was noted that the total cost would be ~£15,000 with the parish council's contribution being £5,000 (33% of £15,000). The costs will need to be approved by the parish council but as the item was not on the agenda for this meeting, it will be considered at the next Full Council meeting on 8<sup>th</sup> December 2025. Wiltshire Council Holder also commented that if the parish council's contribution was agreed, the remainder of the cost could come from this year's Area Board budget. Wiltshire Councillor Holder felt that although a holistic review of the stretch of the A365 in Bowerhill is still needed, this proposal should be progressed in the interim.

Wiltshire Councillor Holder announced that there would be a community litter pick in Bowerhill on Sunday 23<sup>rd</sup> November 2025 and that Bowerhill Primary School were holding their Christmas Fair on Friday 21<sup>st</sup> November 2025.

The meeting reconvened.

### 327/25 Full Council

- a) **Resolved:** To approve and for the Chair to sign the Full Council minutes of 20<sup>th</sup> October 2025.
- b) **Resolved:** To permit Officers to identify and book a venue for the Annual Parish Meeting to be held on Monday 27<sup>th</sup> April 2026.

### 328/25 Planning

- a) **Resolved:** To approve and for the Chair to sign minutes of the Planning Committee Meeting held on Monday 3<sup>rd</sup> November 2025.
- b) **Resolved:** The recommendations contained in the Planning Committee Meeting minutes of 3<sup>rd</sup> November 2025 were formally approved.
- c) **Resolved:** To approve the on-going list of Community Benefit Projects being compiled jointly by the parish council and Community Action Whitley and Shaw (CAWS).
- d) Members discussed the training received on 10<sup>th</sup> November 2025 on the Neighbourhood Plan from Place Studios. It was felt that it was a very good session and that the interactive case studies were particularly useful. It was noted that there was good attendance from both Melksham Without Parish Council and Melksham Town Council. The Clerk noted that the session had been recorded and that the recording would be available to councillors or officers who couldn't attend the training and for new councillors in the future. Options for further training were discussed.  
**Resolved 1:** To arrange a further training session to include more case studies, s106 agreements and how to approach to appeal hearings. Melksham Town Council to be invited.  
**Resolved 2:** Under the framework agreement with Place Studios, to request their support preparing for the appeal hearing for PL/2024/07097 Land South of Snarlton Farm.

Wiltshire Councillors Alford and Holder left at 7:36pm.

### 329/25 Finance

- a) **Resolved:** To note Receipts & Payments reports for October 2025.
- b) **Resolved:** For Councillors Baines and Doel to be cheque signatories/online authority for November.
- c) **Resolved:** To transfer £27,000 from CCLA to the Unity current account to enable the November payment run. Councillors Pafford and Doel to sign related cheques and bank transfer paperwork straight after the meeting.
- d) **Resolved:** To add the following items for consideration in the 2026/2027 budget:
  - Cemetery
  - Neighbourhood Plan training and support from Place Studios
  - Additional Local Highways and Footpath Improvement Group (LHFIG) contributions
- e) **Resolved 1:** To approve the invoices for the uncontested elections in May 2025, following clarification from Wiltshire Council of the charges.

**Resolved 2:** to write off the £767 accrual for the uncontested election of former Councillor Keates in December 2023 as no invoice had been received to date.

### 330/25 Asset Management

- a) **Resolved:** To approve and for the Chair to sign minutes of the Asset Management Meeting held on Monday 27<sup>th</sup> October 2025.
- b) **Resolved:** The recommendations contained in the Asset Management Committee minutes of 27<sup>th</sup> October 2025, were formally approved.

It was noted that Councillor Harris had abstained from the vote on the recommendation in MIN299f that the parish council continue with the process of investigating the suitability of having a 3G pitch at the Bowerhill Sports Field.

- c) The request for S106 off-site play area contributions for development at land west of Semington Road (behind Townsend Farm) was noted. The Clerk had asked for the funding to be drawn down to improve and refresh the play equipment at Berryfield Park following the Asset Management Committee discussion, which the members agreed was appropriate.
- d) The costs received so far on Shurnhold Fields projects were noted. It was also noted that the cost for the groundworks has not yet been received.

### 331/25 Highways, Footpaths and Streetscene

- a) i) **Resolved:** To approve the contribution to install dropped kerbs across the bell mouth of Bader Park at a cost of £924 (33% of £2,800)  
ii) It was noted that the parish council had received a quote for a generic fingerpost from Arien Signs for £414 plus £125 for additional pointers which was significantly less than the figures provided at the LHFIG meeting.

**Resolved:** To request Wiltshire Council purchases the finger post for Bowerhill from Arien Signs (with a 33% contribution from the parish council) and if this is not possible for the parish council to consider purchasing the finger post directly from Arien Signs and arranging installation.

- b) Wiltshire Council's briefing note on New Bus Stop Infrastructure Funding and Emerging Processes for Requests was noted. Members felt it was unclear as to whether the funding only applied to Wiltshire Council owned infrastructure or to all bus stops/bus shelters.

**Resolved 1:** Clarity to be sought on the scope of the Bus Stop Infrastructure funding.

Members considered whether requests should be made to repair any Wiltshire Council bus stops or bus shelters within the parish.

**Resolved 2:** To request repairs to the following bus stops and bus shelters:

- Replacement of bus stop sign (and pole) on Mitchell Drive (opposite the entrance to Barnes Wallis Close) so that buses stop at the raised kerb
- Replacement of Perspex in the Lancaster Road bus shelter on the east side of Halifax Road.
- c) **Resolved:** the Clerk to attend the on-line engagement session for Wiltshire Council's parking plan.

### 332/25 Policies

#### a) Retention and Disposal Policy

**Resolved 1:** Members approved the proposed updates to the Retention and Disposal Policy.

**Resolved 2:** Members noted that an audit of physical data was conducted in the summer and that documents were disposed of in line with the protocol.

It was noted that an audit of electronic documentation is still to be performed.

**Resolved 3:** Members agreed the following amendments to Appendix A List of Documents for Retention and Disposal Policy:

- Published agendas on the website to be deleted once they are past the minimum retention period of 5 years
- Bank statements including deposit/savings accounts, bank paying-in books, and cheque book stubs to be disposed of after the minimum retention period
- Timesheets, as these are related to and inform wage slips and are physically stapled to hard copy, should be kept for 12 years as part of Wages books/payroll.

Members noted the following points:

- Certificates for insurance against liability for employees are not available for the last 40 years but there will be evidence in Minutes of who the insurer was each year and what cover was provided in financial risk assessment.
- Parish Play equipment inspection reports do not go back 21 years
- There are several actions still to be completed.

Members discussed the security of physical document storage at the Pavilion.

**Resolved 4:** Members believe that all reasonable measures are in place to keep the documentation stored at the Pavilion safe.

### 333/25 Partnership Working

#### a) Strategic discussion on Healthcare in Melksham

Councillors Pafford and Sullivan and the Clerk provided an update on a meeting hosted by Brian Mathew (MP) on healthcare in Melksham. They reported that that the meeting had been attended by representatives of many groups and stakeholders, but although a lot of good ideas had been presented it was unclear how progress towards additional healthcare provision in Melksham would be made. It was noted that Trowbridge and Devizes are building new Integrated Care Centres and that the need for these had been justified through evidence/data. It was explained that evidence/data would be needed to justify the need for something similar in Melksham, but it was unclear what is needed. Without understanding the information needed to justify additional services a plan cannot be created. It was also noted that Melksham has the advantage of existing land and a hospital building, although currently this is largely being used for administration rather than clinical services.

**Resolved:** to make a Freedom of Information (FOI) request to NHS Property Services to see the evidence/data used to justify the new Integrated Care Centres in Devizes and Trowbridge.

- b) Members noted the Melksham Community Support (MCS) July-September 2025 report. Councillor Doel reported that the review meeting had been positive and had been attended by the Community Officer from Melksham Town Council.
- c) Members noted the notes of the last Community Action Whitley and Shaw Community Emergency Group (CAWS CEG) and thanked the volunteers for their work.

**Resolved:** to note that the activities of the Community Action Whitley and Shaw Community Emergency Group (CAWS CEG) are covered by the parish council's insurance as volunteers working on behalf of the council.

It was also noted that CAWS CEG hold their own insurance for their equipment.

- d) **Resolved:** To participate in the 'Oaks at 80' project launched by the Great Western Community Forest. The tree to be planted at Shurnhold Fields with the World War 1 commemorative trees.
- e) **Resolved:** Members support in principle the proposed new Cricket Pavilion at Beanacre Community Field.
- f) Melksham Area Board meeting (12<sup>th</sup> November 2025)

Members noted that at the Area Board meeting it had been discussed that Melksham Cricket Club had been in negotiations with Wiltshire Council regarding a lease arrangement to take over some additional land. Members noted that it had been raised in the meeting that the piece of land in question was also being considered for expansion of Melksham Cemetery. However, the Area Board agreed to write to Jenny Rowe (Wiltshire Council, Senior Estates Manager) in order to expedite the lease of the respective land to Melksham Cricket Club.

### **334/25 Police and Crime Commissioner (PCC)**

Members discussed the Crime data for the parish area which had been extracted from the Police and Crime Commissioner reports. Members questioned how the PCC claim that crime is decreasing when the data appear to show otherwise. They also questioned whether the crime rate in Melksham is higher than average.

Some members are concerned that in some areas of the parish there appears to be a lack of engagement from the police about the concerns they raise.

Members noted that it had recently been announced that the PCC role is being abolished in 2028.

Meeting closed at 9.33 pm

Chairman, 8<sup>th</sup> December 2025

Receipts for Month 7			Nominal Ledger Analysis					
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		151,153.48					151,153.48	
V4758-BACS	Banked: 01/10/2025	818.50						
V4758-BACS	Future of Football FC	818.50			1210	210	674.50	Inv.519-September hire field
					1260	210	144.00	Inv.519-Kitchen hire-Sept
V4759-BACS	Banked: 01/10/2025	741.00						
V4759-BACS	Future of Football FC	741.00			1260	210	90.00	Inv.526-October Kitchen hire
					1210	210	651.00	Inv.526-October field hire
V4760-BACS	Banked: 02/10/2025	80.00						
V4760-BACS	Allotment Holder	80.00			1320	310	80.00	Briansfield plot 18 rent
V4761-BACS	Banked: 02/10/2025	80.00						
V4761-BACS	Allotment Holder	80.00			1320	310	80.00	Plots 23&24 BSF allotment rent
500186-CAS	Banked: 06/10/2025	120.00						
V4762-075	Allotment Holder	40.00			1310	310	40.00	Berryfield 3a allotment rent
V4763-076	Allotment Holder	40.00			1320	310	40.00	Briansfield plot 3 rent
V4764-077	Allotment Holder	40.00			1320	310	40.00	Briansfield plot 6 rent
V4765-BACS	Banked: 07/10/2025	40.00						
V4765-BACS	Allotment Holder	40.00			1310	310	40.00	Plot 13b Berryfield rent
V4766-BACS	Banked: 07/10/2025	2,002.23						
V4766-BACS	Melksham Town Council	2,002.23			1480	170	2,002.23	Inv.517-Share of costs NHP
V4767-BACS	Banked: 09/10/2025	4,983.96						
V4767-BACS	HM Revenue & Customs	4,983.96			105		4,983.96	VAT Refund- 01/7-30/9/25
V4768-BACS	Banked: 09/10/2025	316.50						
V4768-BACS	Future of Football	316.50			1260	210	24.00	Inv.528- October kitchen hire
					1210	210	292.50	Inv.528- October Training
V4769-BACS	Banked: 09/10/2025	9.24						
V4769-BACS	BASRAG	9.24			1130	110	9.24	Inv.527-Halloween Flyer photoc
500187-CHQ	Banked: 09/10/2025	40.00						
500187-CHQ	Allotment Holder	40.00			1320	310	40.00	Briansfield plot 15 rent
V4771-BACS	Banked: 09/10/2025	20.00						
V4771-BACS	Allotment Holder	20.00			1320	310	20.00	Briansfield plot 32a rent
V4772-BACS	Banked: 10/10/2025	40.00						
V4772-BACS	Allotment Holder	40.00			1310	310	40.00	Rent for plot 6B Berryfield
V4773-BACS	Banked: 10/10/2025	71.00						
V4773-BACS	Pilot FC	71.00			1210	210	71.00	Inv.525- 11th Oct pitch hire
V4774-BACS	Banked: 13/10/2025	80.00						
V4774-BACS	Allotment Holder	80.00			1310	310	80.00	Berryfield 11a rent
V4775-BACS	Banked: 16/10/2025	40.00						
V4775-BACS	Allotment Holder	40.00			1320	310	40.00	Briansfield plot 22 rent
V4776-BACS	Banked: 17/10/2025	71.00						

Continued on Page 2

Date: 12/11/2025		Melksham without Parish Council Current Year						Page: 2	
Time: 09:47		Cashbook 1						User: MR	
		Current Account & Instant Acc						For Month No: 7	
Receipts for Month 7		Nominal Ledger Analysis							
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>	
V4776-BACS	Bath Road Wanderer	71.00			1210	210	71.00	Inv.522-12th Oct pitch hire	
V4777-BACS	Banked: 20/10/2025	18.00							
V4777-BACS	Marianne Rossi	18.00		3.00	4055	130	15.00	Refund-Hazardous substance tra	
V4778-BACS	Banked: 23/10/2025	40.00							
V4778-BACS	Allotment Holder	40.00			1310	310	40.00	Plot 1a Berryfield rent	
V4779-BACS	Banked: 27/10/2025	71.00							
V4779-BACS	Bishops Cannings FC Sunday A	71.00			1210	210	71.00	Inv.530-23rd Nov match	
V4780-BACS	Banked: 27/10/2025	142.00							
V4780-BACS	Bishops Cannings Sunday B	142.00			1210	210	142.00	Inv.531- November fixtures	
Total Receipts for Month		9,824.43	0.00	3.00			9,821.43		
Cashbook Totals		160,977.91	0.00	3.00			160,974.91		

Date: 12/11/2025

Melksham without Parish Council Current Year

Page: 3

Time: 09:47

Cashbook 1

User: MR

Current Account & Instant Acc

For Month No: 7

Payments for Month 7					Nominal Ledger Analysis				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
15/10/2025	Onebill (Daisy)	V4781-DD	63.85		10.64	4190	120	53.21	Inv.573-Office wifi & Line
15/10/2025	Onebill (Daisy)	V4782-DD	72.11		12.02	4384	220	60.09	Inv.574-Pavillon wifi & Line
21/10/2025	EDF Energy	V4783-DD	90.26		4.30	4312	220	85.96	Inv.04- Pavilion gas
22/10/2025	RBL Poppy Appeal	V4749-6243	48.50			4070	120	28.50	VJ Day Wreath
						4070	120	20.00	Remembrance Day Wreath
24/10/2025	Unity Bank	V4787-6242	155,000.00				220	155,000.00	CHQ Transfer Lloyds TO Unity
28/10/2025	Lloyds Bank	V4784-DD	11.30			4140	120	11.30	Service Charge
29/10/2025	Lamplight	V4785-DD	57.00		9.50	4686	170	47.50	Inv.01-MCS Database
31/10/2025	ICO	V4786-DD	47.00			4391	120	47.00	Annual Data protection fee
Total Payments for Month			155,390.02	0.00	36.46			155,353.56	
Balance Carried Fwd			5,587.89						
Cashbook Totals			160,977.91	0.00	36.46			160,941.45	



Date: 05/11/2025

Time: 13:54

Melksham without Parish Council Current Year

Cashbook 2

Unity Bank

Page: 271

User: MR

For Month No: 7

Receipts for Month 7

Receipt Ref

Name of Payer

£ Amnt Received

£ Debtors

£ VAT

A/c

Centre

£ Amount

Transaction Detail

Balance Brought Fwd :

5,564.95

5,564.95

V4792-INTE Banked:02/10/2025

2,099.17

V4792-INTE CCLA Investment Management

2,099.17

1080

110

2,099.17

Interest

V4793-INSU Banked:10/10/2025

4,233.17

V4793-INSU Zurich Insurance

4,233.17

1460

142

4,233.17

Insurance clain-Beanacre shelt

Banked:22/10/2025

30,000.00

V4794-TRAN CCLA

30,000.00

240

30,000.00

Transfer from CCLA to Unity

Banked:24/10/2025

155,000.00

V4787-6242 Current Account & Instant Acc

155,000.00

200

155,000.00

CHQ Transfer Lloyds TO Unity

V4795-CHQ Banked:24/10/2025

160.00

V4795-CHQ Allotment Holder

160.00

1310

310

80.00

Berryfield plot 1b rent

1310

310

80.00

Berryfield plot 2b rent

Total Receipts for Month

191,492.34

0.00

0.00

191,492.34

Cashbook Totals

197,057.29

0.00

0.00

197,057.29

Date: 05/11/2025	<b>Melksham without Parish Council Current Year</b>	<b>Page: 272</b>
Time: 13:54	<b>Cashbook 2</b>	<b>User: MR</b>
	<b>Unity Bank</b>	<b>For Month No: 7</b>

Payments for Month 7				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/10/2025	Grist Environmental	V4789-DD	84.94		14.16	4770	220	70.78	Inv.396-B'hill Waste away
16/10/2025	EDF Energy	V4790-DD	146.94		7.00	4302	220	139.94	Inv.012-Pavilion electricity
16/10/2025	Lloyds Bank PLC	V4791-DD	771.62		125.78	4190	120	41.28	Office phone costs
					4680	170		134.40	NHP email renewal
					4250	120		7.00	Land Registry
									Hornchurch P/A
						4250	120	7.00	Land Registry plan
									Hornchurch
						4175	120	97.20	Microsoft 365 apps for busines
						4175	120	72.45	Office 365 for Cllrs
						4686	170	49.99	Emergency support domain
						4575	142	12.49	Play Area lock
						4150	120	5.32	Key tags
						4721	220	14.16	Key safe
						4175	120	24.97	Adobe
						4175	120	30.90	Officer office 365
						4150	120	79.09	Cllr ID Cards
						4175	120	6.33	MWPC Website hosting
						4200	120	12.99	Online meeting subscription
						4686	170	5.99	MCS Line
						4140	120	3.00	Monthlt Fee
						4190	120	41.28	Microsoft Teams Phone
27/10/2025	CCLA	V4796-TRAN	150,000.00			240		150,000.00	Transfer Unity TO CCLA
27/10/2025	Agilico	V4735-BACS	24.01		4.00	4130	120	20.01	Inv.288-Office photocopying
27/10/2025	Aquasafe Environmental Ltd	V4736-BACS	336.00		56.00	4212	220	280.00	251004-Pavilion PPM Sept&Oct
27/10/2025	Carter Pumps	V4737-BACS	462.00		77.00	4212	220	385.00	07-Annual cold water pump serv
27/10/2025	JH Jones & Sons	V4738-BACS	2,742.77		457.13	4402	320	72.94	Inv.5482-Allotment grass cuttl
						4402	320	21.88	Inv.5482-BSF Hedge cut
						4400	142	417.42	Inv.5482-Play Area grass cuttl
						4780	142	149.86	Inv.5482-Play Area bin Emptyin
						4400	142	21.84	Inv.5482-Beanacre leaf clearan
						4400	142	42.03	Inv.5482-Kestrel Court shrub m
						4400	142	25.00	Inv.5482-Grass cut outside BYF
						4781	220	96.50	Inv.5482-JSF bin emptying
						4405	220	50.67	Inv.5482-JSF Hedge
						4409	142	198.08	Inv.5482-Hornchurch POS
						4820	142	39.36	Inv.5482-SHF Annual cut

Continued on Page 273

Date: 05/11/2025		Melksham without Parish Council Current Year					Page: 273		
Time: 13:54		Cashbook 2					User: MR		
		Unity Bank					For Month No: 7		
Payments for Month 7				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
						347	0	-39.36	Inv.5482-SHF Annual cut
						6000	142	39.36	Inv.5482-SHF Annual cut
						4401	220	1,150.06	Inv.5482-JSF Pitch Maintenance
27/10/2025	Playsafety Ltd	V4739-BACS	1,075.20		179.20	4410	142	816.00	Inv.92609- Annual ROSPA Inspe
						4820	142	80.00	Inv.92609- Annual ROSPA Inspe
						347	0	-80.00	Inv.92609- Annual ROSPA Inspe
						6000	142	80.00	Inv.92609- Annual ROSPA Inspe
27/10/2025	Wiltshire Age UK	V4740-BACS	3,090.00			4685	170	3,090.00	Inv.15225-MCS Q3
27/10/2025	Woods Business Services	V4741-BACS	84.00		14.00	4150	120	70.00	Inv.537-A4 Paper
27/10/2025	Friends of Shurnhold Fields	V4742-BACS	21.32		3.55	4820	142	17.77	Reimburse- mower petrol
27/10/2025	JH Jones & Sons	V4743-BACS	222.00		37.00	4590	142	185.00	5498-Install Replace bench Spa
27/10/2025	JH Jones & Sons	V4744-BACS	463.20		77.20	4540	142	386.00	Inv.5502-SID Deployment
27/10/2025	Wellers Hedleys	V4748-BACS	1,800.00		300.00	4390	120	1,500.00	Inv.05-Legal fee Davey Play Ar
27/10/2025	HM Revenue & Customs	V4750-BACS	2,965.38			4041	130	1,220.64	Period 7- October 2025
						4000	130	523.20	Period 7- October 2025-T
						4000	130	230.70	Period 7- October 2025-NI
						4010	130	262.00	Period 7- October 2025-T
						4010	130	116.46	Period 7- October 2025-NI
						4010	130	11.00	Period 7- October 2025
						4020	130	229.40	Period 7- October 2025-T
						4020	130	102.58	Period 7- October 2025-NI
						4460	142	208.00	Period 7- October 2025-T
						4800	320	13.40	Period 7- October 2025-T
						4070	120	48.00	Period 7- October 2025-T
27/10/2025	Wiltshire Pension Fund	V4751-BACS	2,274.60			4045	130	1,726.86	Period 7- October 2025
						4000	130	267.36	Period 7- October 2025
						4010	130	145.22	Period 7- October 2025
						4020	130	135.16	Period 7- October 2025
27/10/2025	Teresa Strange	V4752-BACS				4000	130		October 2025 Salary
						4048	130	27.00	Mileage x60 miles
						4048	130	9.90	Parking Flood training
28/10/2025	Marianne Rossi	V4753-BACS				4010	130		October 2025 Salary
28/10/2025	Fiona Dey	V4754-BACS				4020	130		October 2025 Salary
						4250	120	21.00	Land search overgrown hedge
28/10/2025	Terry Cole	V4755-BACS				4460	142		October 2025 Salary
						4050	142	47.50	Travel Allowance October
						4051	142	44.10	Mileage x98
28/10/2025	David Cole	V4756-BACS				4800	320		October 2025 Salary
28/10/2025	David Pafford	V4757-BACS	192.00			4070	120	192.00	Chairs Allowance-Oct-

Total Salaries

£7,580.99

Continued on Page 274

Continued on Page 274

Date: 05/11/2025	<b>Melksham without Parish Council Current Year</b>	Page: 274
Time: 13:54	<b>Cashbook 2</b>	User: MR
	<b>Unity Bank</b>	For Month No: 7

Payments for Month 7				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
31/10/2025	Unity Trust Bank	V4788-FEE	10.50			4140	120	10.50	Dec 25 Service Charge
<b>Total Payments for Month</b>			174,496.97	0.00	1,352.02			173,144.95	
<b>Balance Carried Fwd</b>			22,560.32						
<b>Cashbook Totals</b>			197,057.29	0.00	1,352.02			195,705.27	

Date: 05/11/2025	<b>Melksham without Parish Council Current Year</b>	Page: 155
Time: 13:54	<b>Cashbook 3</b>	User: MR
	<b>Fixed Term Deposit</b>	For Month No: 7

Receipts for Month 7				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked:	0.00						
		0.00					0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		0.00	0.00	0.00			0.00	

Date: 05/11/2025	<b>Melksham without Parish Council Current Year</b>	Page: 156
Time: 13:54	<b>Cashbook 3</b>	User: MR
	<b>Fixed Term Deposit</b>	For Month No: 7

Payments for Month 7				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
<b>Total Payments for Month</b>			0.00	0.00	0.00			0.00	
<b>Balance Carried Fwd</b>			0.00						
<b>Cashbook Totals</b>			0.00	0.00	0.00			0.00	

Date: 05/11/2025

Time: 13:54

Melksham without Parish Council Current Year

Cashbook 4

Instant Access Unity 20476339

Page: 61

User: MR

For Month No: 7

Receipts for Month 7			Nominal Ledger Analysis					
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		2,952.83					2,952.83	
Banked:		0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		2,952.83	0.00	0.00			2,952.83	

Date: 05/11/2025

Melksham without Parish Council Current Year

Page: 62

Time: 13:54

Cashbook 4

User: MR

Instant Access Unity 20476339

For Month No: 7

Payments for Month 7				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		2,952.83						
	Cashbook Totals		2,952.83	0.00	0.00			2,952.83	

Date: 12/11/2025

Time: 09:42

Melksham without Parish Council Current Year

Cashbook 5

CCLA

Page: 1

User: MR

For Month No: 7

Receipts for Month 7				Nominal Ledger Analysis				
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		697,000.00					697,000.00	
Banked:27/10/2025		150,000.00						
V4796-TRAN	Unity Bank	150,000.00			220		150,000.00	Transfer Unity TO CCLA
Total Receipts for Month		150,000.00	0.00	0.00			150,000.00	
Cashbook Totals		847,000.00	0.00	0.00			847,000.00	

Date: 12/11/2025

## Melksham without Parish Council Current Year

Page: 2

Time: 09:42

## Cashbook 5

User: MR

## CCLA

For Month No: 7

## Payments for Month 7

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
22/10/2025	Unity Bank	V4794-TRAN	30,000.00			220		30,000.00	Transfer from CCLA to Unity
<b>Total Payments for Month</b>			30,000.00	0.00	0.00			30,000.00	
<b>Balance Carried Fwd</b>			817,000.00						
<b>Cashbook Totals</b>			847,000.00	0.00	0.00			847,000.00	